

Tennessee Technological University

Replacement Diploma Application

A replacement diploma will be issued only under extenuating circumstances such as loss due to moving, fire, flood, or other natural disaster, etc. Wording, signatures and replacement diploma design may differ from that of the original diploma. **Your name will appear exactly as it was printed on the original diploma.** The statement, "Reissued on (date) to replace original that was lost or destroyed," will appear on the replacement diploma. The diploma only is reissued; the diploma cover is not available.

If your circumstance meets the above criteria and you wish to request a replacement diploma, please complete the following information, and send this form along with a check in the amount of \$30, payable to Tennessee Technological University.

Mail to: Enrollment Management
Tennessee Technological University
P. O. Box 5097
Cookeville, TN 38505

For questions, call (931) 372-3543 or e-mail dburgess@tntech.edu. Please allow 4-6 weeks for delivery.

Full Name: _____

Degree, year and date on original diploma (and honors, if applicable): _____

Student ID number: _____ Phone: _____

Mailing Address: _____

Email address: _____

Detailed reason for request: _____

I do certify that the above statement is true and correct

Signature: _____ Date: _____